

Southend Boys' Choir and Southend Girls' Choir Trust

Health and Safety Policy Statement

Registered Charity Number 1118040

Date: 4 August 2014

Contents

1. Health and Safety Policy Statement
2. Our Objectives
3. Our Organisation
4. Our Arrangements

Document Revision Record

Issue	Date	Review by date	Prepared by	Details
1.0	21/08/2009	September 2010	A Moring	Original
2.0	01/12/2009	January 2011	A Moring	Reviewed and updated to reflect the merger between the Southend Boys' Choir and Southend Girls' Choir under one trust.
3.0	04/08/2014	August 2016	R Cherry	Reviewed and amended to bring in-line with latest H&S legislation
4.0				

Southend Boys' Choir and Southend Girls' Choir Trust

Health and Safety Policy Statement

1. Health and Safety Policy Statement

It is the Southend Boys' Choir and Southend Girls' Choir policy to safeguard the health, safety and welfare of all its members, supporters, volunteers and others who are involved (hereafter collectively referred to as 'the Choir') by ensuring that the Choir's activities are carried out in healthy and safe conditions.

2. Our Objectives

The Choir has the following health, safety and wellbeing objectives:

- To implement standards of health, safety and welfare for the Choir that comply with the requirements of the Health and Safety at Work Act 1974 and all other relevant statutory provision and codes of practice.
- To provide and maintain safe and healthy working environments, equipment and procedures for the Choir and to provide such information, training and supervision as they need to this purpose.
- To promote a positive 'quality and safety culture' that directly links the provision of quality performances to health, safety and wellbeing as an objective and responsibility shared by all.

In the pursuit of these objectives the Choir expects all its members, supporters and volunteers to cooperate with and give their support to maintain safe and healthy conditions in which to perform.

3. Our Organisation

The Board of Trustees accepts overall responsibility for health, safety and wellbeing of the Choir. The Choir's Musical Director is responsible for the effective implementation of the policy and may delegate as appropriate, provided clear roles and responsibilities are established.

To achieve a good standard of health and safety all members of the Choir must take reasonable care for the health and safety of themselves, other Choir members and anyone who may be affected by their actions. They must be alert, draw attention to potential risks and cooperate with the Musical Director and his assistants in all matters relating to the health, safety and welfare.

Any member of the Choir who breaks this code of conduct may be suspended pending an investigation by the Board of Trustees.

Southend Boys' Choir and Southend Girls' Choir Trust

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4. Our Arrangements

The Musical Director, or a designated deputy, will complete an assessment of any significant risk or hazards that might affect the health, safety or wellbeing of the Choir, with specific consideration to members of the Choir who may have special needs.

Where, in the opinion of the assessor the risks are unacceptable, the Choir will be prevented from rehearsing/performing until appropriate action can be taken to eliminate, reduce or control the risks.



Chair of Trustees



Date